

Meeting name & Date	<b>CCTV Joint Executive – 19<sup>th</sup> November 2020</b>
Agenda item	<b>06</b>
Report title	<b>CCTV Joint Executive Operations Report (6 month)</b>
Report reference no.	N/A
Wards affected	<b>ALL</b>
Report author, job title & email	Mike Read CCTV Operations Manager Mike.read@stevenage.gov.uk Tel. 01438242814
List of Appendices	Appendix A – Partnership Overview of Control Room performance for April – September 2020 Appendix B – Figures for April – September 2020

**PUBLIC REPORT - this report is available to the public.**

## **1 RECOMMENDATION**

That the CCTV Joint Executive notes the Management Report (6 Month) and Appendices therein.

## **2 PURPOSE OF THIS REPORT**

To inform the CCTV Joint Executive of the status of operational issues relating to the Hertfordshire CCTV Partnership. To approve any changes to the CCTV Code of Practice contained and detailed in the report.

## **3 REASONS FOR RECOMMENDATION**

- 3.1 To keep the Committee informed of the work carried out by the Officer Management Board and to consider the strategic and policy issues affecting the Partnership

## **4 ALTERNATIVE OPTIONS**

- 4.1. This report highlights the significant strategic and legislative issues that could impact on the Partnership. Operational issues are considered quarterly at the Officer Management Board as set out in the Terms of Reference.

## **5 BACKGROUND**

- 5.1 The CCTV Executive Committee requires updates on the number of incidents and arrests during the 6 months preceding the Executive Committee and to inform them of up to date information on the CCTV Control Room, the Monitoring and Maintenance Contracts. The Committee also need to be assured that no breaches of the Codes of Practice, GDPR, RIPA and PACE have occurred. These items are covered in Appendix A, Operations Report.

## **6 FINANCIAL AND BUDGET FRAMEWORK IMPLICATIONS**

- 6.1 There are no financial implications.

## **7 LEGAL POWERS RELIED ON AND ANY LEGAL IMPLICATIONS**

- 7.1 The Terms of Reference of the Joint Executive Committee includes discussing and agreeing the strategic and policy issues relating to the jointly owned and operated CCTV Control and Monitoring service. The Code of Practice is reviewed annually as part of these arrangements and has been updated to reflect the new Icomply data system being used in the new control room.

## **8 EFFICIENCY GAINS AND VALUE FOR MONEY**

- 8.1 The CCTV Partnership was formed to drive value for money through sharing a control room and monitoring service to reduce individual overheads for partner councils. The CCTV Officer Management Board oversee expenditure for the partnership on a quarterly basis.

## **9 RISK MANAGEMENT IMPLICATIONS**

- 9.1 There are no risk implications.

## **10 PERSONNEL IMPLICATIONS**

- 10.1 There are no personal implications,

## **11 EQUALITIES IMPLICATIONS**

- 11.1 There are no specific equalities implications in relation to this report.

## **12 CORPORATE PLAN and POLICY FRAMEWORK IMPLICATIONS**

- 12.1 There are no corporate or policy implications.

**13 ASSET MANAGEMENT IMPLICATIONS**

13.1 There are no asset management implications.

**14 HEALTH AND SAFETY IMPLICATIONS**

14.1 There are no Health and Safety implications.

**15 BACKGROUND DOCUMENTS USED TO PREPARE THIS REPORT**

<b>Document Title:</b>	<b>Filed at:</b>
None	

**16 CONSULTATION ON DRAFT REPORT**

16.1 No Consultation required.

## Appendix A

HCCTV Partnership Joint Executive Meeting

19<sup>th</sup> November 2020

### Joint Executive Meeting 16<sup>th</sup> November 2020

#### CCTV Operations Managers Report of Control Room Performance for April – September 2020

- **Control Room** – The CCTV service has now fully transferred to premises at Cavendish Road, Stevenage. Whilst the move was successful there were a number of implications from reconnecting the wired network, due to Virgin Media’s works, this is still ongoing and we are hoping to resolve this in the coming weeks. The discussions regarding line costs and specific links are subject of regular meeting with our network provider and Management Board have been updated regularly as to this status.
- **Stats and Performance** - The new package software which controls the Matrix and protocols is now fully functioning and the staff are now fully trained. The statistical and performance output is available on the web site and with the Local Authorities should any additional requirements come to mind please feel free to contact Mike Read

**Appendix B** to the main report details 6 months (Apr-Sept) crime and incident data as compared to the same period the year previous. The reduction in arrests is noticeable in those towns with a night time economy, and is largely due to restrictions on licenced premises due the coronavirus pandemic. Incidents have been less affected by the same restrictions and are by their nature more dispersed by location and time of day.

- **Visits to Control Room** – Partner councils are invited to individual visits of the new control room, we have had to limit the numbers by 3 per visit due to the strict guidelines of the Covid19 . These restrictions will be reviewed as the situation changes. Due to the current lockdown measures visits are unable to take place.
- **Codes of Practice** - The Codes of Practice has been updated as part of the annual compliance review for CCTV. Changes include: New reporting system working with Veracity, ( Icomply )

The update is largely a 'housekeeping' matter and does not reflect any legislative and policy changes.

- **Police Information Sharing agreement** The GDPR compliant information sharing protocols have now been agreed and formalised in a legal agreement between the CCTV Partnership and Hertfordshire and Bedfordshire Constabulary. See **Appendix D** to the main report
- **DPIA for CCTV and Surveillance Devices** – Amended new DPIA signed off. The amended Data Protection Impact Assessment includes new provisions that include obligations under the General Data Protection Regulations and require robust procedure for auditing and retaining data.
- **RIPA** – There have no RIPA requests during this period
- **SIA Licences** – No further updates however the CCTV National User Group the official industry body is still in discussion with the SIA and Home office regarding exemption under the Act. Any obligations or requirements when or if established will be reported to the Joint Executive Committee.
- **MOU** – we have now been working closely with Ringways and report back to Officers in a timely fashion. The Memorandum Of Understanding allows the CCTV Partnership to modify lamp columns throughout those partner areas mentioned subject to a condition survey of the proposed deployment site and column. As further deployable cameras are utilised it is important that the ability to deploy is both widespread and cost effective. The MOU allows that work to continue.'
- **Camera Shy** – As instructed we have ceased the publication of the Camera Shy Quarterly newsletter to reduce costs recharged to the company. Case studies can be made available to partners through other means when requested.
- **Web Site** –To improve clarity around communications the decision was made to remove all 'Partnership' details from the CCTV company web site with all appropriate details have now been forwarded to Officers on the Officer Management Board, this includes Monthly stats etc.
- **Independent Inspectors** – Due to the Covid restrictions we have suspended the Independent Inspectors visits until March 2021. We hope to resume these as soon as it is safe to do so. A number of our Inspectors are in a 'high risk' age group.

## Appendix B - Incident and Arrests from 01.04.20 – 30.09.20

Location	Incidents 2020 (2019)	Arrests 2020 (2019)
<b>NHDC</b>		
Baldock	24 (38)	6 (12)
Hitchin	139 (156)	29 (39)
Knebworth	8 (6)	1 (4)
Letchworth	85 (101)	14 (30)
Royston	12 (39)	0 (9)
<b>Total</b>	<b>268 (340)</b>	<b>50 (99)</b>
<b>EHDC</b>		
Bishop Stortford	74 (63)	8 (10)
Hertford	156 (194)	13 (80)
Ware	71 (44)	11 (11)
<b>Total</b>	<b>301 (301)</b>	<b>32 (101)</b>
<b>Hertsmere</b>		
Borehamwood	218 (138)	22 (32)
Bushey	5 (2)	0 (0)
Potters Bar	25 (30)	5 (5)
<b>Total</b>	<b>248 (170)</b>	<b>27 (37)</b>
<b>Stevenage</b>	533 (667)	99 (173)
<b>Total</b>	<b>533 (667)</b>	<b>99 (173)</b>

<b>Grand Total</b>	<b>1350 (1478)</b>	<b>208 (470)</b>
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